

**HEALING FROM THE BODY LEVEL UP, INC.
56 PICKERING STREET, NEEDHAM, MA 02492
OFFICE PHONE: 781-444-6940**

JUDITH A. SWACK PAYMENT & CANCELLATION POLICIES

Healing from the Body Level Up, Inc. provides private healing sessions in person and by phone. During your session, you will receive 100% of the attention of the Practitioner with whom you are working. The professional staff is dedicated to assisting you achieve your goals through a collaborative process that puts you in charge of your own healing. Our skill is in eliciting, utilizing and teaching you mind-body techniques that allow you to feel well and achieve your goals.

FEE FOR SERVICE

Healing from the Body Level Up, Inc. is a fee for service practice, which means that payment is due at the time services are rendered. For phone clients, we accept payment by credit card only. For office clients, we accept cash, check made payable to HBLU, Inc., or credit card.

RATE

The fee for the first appointment is \$325.00 for 1 hour and 50 minutes. The rate for subsequent sessions at one hour and 20 minutes is \$265.00. In some cases, the therapist and client may decide to continue the session for an extra half-hour. The fee for the additional half-hour is \$90.00.

BETWEEN-SESSION PHONE CONSULTATIONS

Our therapists are happy to consult with clients by phone between sessions. If you need more than 10 minutes of our time we will charge you at a rate of \$45 per ¼ hour.

CANCELLATION POLICY

Three full BUSINESS days' notice (minimum) is required to cancel an appointment with no charge. For example, to cancel a Monday appointment, please inform our office by Tuesday at 5 PM of the week before. To cancel a Friday appointment, please notify our office by Monday at 5 PM. This enables us to more easily accommodate people on the cancellation list who are waiting for appointments. **Appointments cancelled with less than three full business days' notice incur a \$265 cancellation fee.** (NOTE: Clients must be responsible for noting their appointment date and time. A reminder call may be made to you only as a courtesy.)

WEATHER POLICY

If inclement weather conditions prevent you from coming for your scheduled in-person office visit, the appointment will be kept by telephone. The private client phone line for Judith A. Swack is: **781-453-0737**
Please note the Cancellation Policy will be in effect.

Thank you for honoring our policies.

To change or cancel an appointment, please notify us at least three full business days in advance at 781-444-6940. Thank you.

As in any type of healing or therapeutic modality, results may vary by individual. Therefore, no guarantees of result or performance are expressed or implied.

I have read and understood the above policies and agree to abide by them.

Signature_____ Date_____